



**Dr.Sharad S.Kulkarni**  
Principal

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NMS/NAAC/AQAR/2014-15 /

Date: November 27, 2015

To,

The Director

National Assessment and Accreditation Council (NAAC)

Janana Bharti Road, Post Box No. 1075,

Opp. NLSIU Nagarabavi,

Bangalore – 560 072 (Karnataka) (India)

Sir,

Subject: Submission of AQAR for the academic year 2014-2015

**NAAC Track ID : MHCOGN10455**

With reference to the above mentioned subject, I am herewith submitting the AQAR for the academic year 2014-15. Please acknowledge the same and oblige.

“Thank you”

Yours faithfully,

**Principal**

# Annual Quality Assurance Report (AQAR) of IQAC

Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*  
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

**By**

**Nutan Vidyalaya Shikshan Sanstha's**  
**Nutan Mahavidyalaya, Selu, Dist. Parbhani**  
Arts, Science, Commerce, B.C.A. with P.G. Courses  
(Affiliated to Swami Ramanand Teerth Marathwada University, Nanded.)

**NAAC Track ID : MHCOGN10455**



**Year of Report: 2014-2015**

**(July 1, 2014 to June 30, 2015 )**

**I. Details of the Institution**

1.1 Name of the Institution

**NUTAN MAHAVIDYALAYA, SELU DIST.PARBHANI**

1.2 Address Line 1

**JINTUR ROAD, SELU DIST. PARBHANI**

Address Line 2

City/Town

**SELU**

State

**MAHARASHTRA**

Pin Code

**431503**

Institution e-mail address

**principalnutan@rediffmail.com**

Contact Nos.

**O: 02451-223080****09420247725****02451-223080****sskularni1@gmail.com****R: 02451-222427**

Name of the Head of the Institution:

**Dr. S.S. Kulkarni**

Tel. No. with STD Code:

**O: 02451-223080 R: 02451-222427**

Mobile:

**09420247725**

Name of the IQAC Co-ordinator:

**Dr.R.M.Khadap**

Mobile:

**09421085549**

IQAC e-mail address:

principalnutan@rediffmail.com

1.3 NAAC Track ID : MHCOGN10455

1.4 Website address:

nutanmahavidyalaya.com

Web-link of the AQAR:

nutanmahavidyalaya.com./AQAR2014-15.

### 1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B		16/09/2003	
2	2 <sup>nd</sup> Cycle	B	2.54	25/10/2013	24/10/2018 (5 YEARS)
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

19/03/2004

1.7 AQAR for the year

**2014-2015**  
**(July 1, 2014 to June 30, 2015)**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

AQAR (i) 09/06/2008 (NAAC/MSS/AQAR/746/ACK/2008/155)

AQAR (ii) 20/05/2009 ((NAAC/BSM-WR/AQAR/746/ACK/2009-10/6))

AQAR (iii) 11/06/2010 (NAAC/WR-JJ1/AQAR/ACK/2010)

AQAR (iv) 30/05/2011 (NAAC/WR-BSM/ACCAR/ACK/2011)

AQAR (v) 25/06/2012 (NAAC/WR-DSM/AQAR/ACK/2012)

AQAR (v) 13/09/2013 (NAAC/WR-DSM/AQAR/ACK/2013)

AQAR (vi) 12/09/2014(Naac/AQAR/ASK/NOV 2014/MHCOGN10455)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

**Swami Ramanand Teerth Marathwada University, Nanded (M.S.)**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="-"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held	<input type="text" value="02"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="07"/> Faculty <input type="text" value="02"/>
	Non-Teaching Staff <input type="text" value="02"/> Students <input type="text" value="02"/> Alumni <input type="text" value="02"/> Others <input type="text" value="01"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="---"/>
2.13 Seminars and Conferences (only quality related)	

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

- 1) "Fish Bio-Diversity and Environment" ,13<sup>th</sup> March, 2015.
- 2) "Relevance of Swami Vivekananda's Thoughts in 21<sup>st</sup> Century" 30 - 31 January, 2015.

2.14 Significant Activities and contributions made by IQAC

- Interaction with faculties and directions of college for maintaining quality education as directed by IQAC.
- Proposal for financial assistance for MRP and seminars were sent to UGC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. Motivating faculty for undertaking quality research activities 2. More number of quality research publications 3.Special classes may be arranged for slow learner with financial assistance UGC 4. To increase the participation of students in educational tour and field work 5.. To augment infrastructural facilities <ul style="list-style-type: none"> <li>▪ To strengthened instrumentation facility in the departments</li> <li>▪ Provision of RO water facility in the library</li> <li>▪ Programs on career counselling , placement and support services</li> </ul> 5. To run one teacher one skill Programmae 6.	1.Research projects: and minor 1.70 lakhs 2. Publications: international 03 and national 06 State 14 3. Remedical classes attended by slow learner . Special classes arranged for Entry in services . 4. Dept. of Botany, Dept.of Zoology, Dept. of Microbiology ,Dept. of Commerce, have organized study tour and field work programmes 5. Three new class rooms are added <ul style="list-style-type: none"> <li>▪ Fourteen instruments over one lakh for each were purchased</li> <li>▪ RO pure water system installed</li> <li>▪ Seminar on career counselling and placement and workshop on support services conducted</li> </ul> 5. One teacher one skill progrmmae were arranged successfully.

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	02			
PG			02	
UG	03		01(BCA)	
PG Diploma				
Advanced Diploma	03			01
Diploma	04			
Certificate	05			
Others				
<b>Total</b>	17		03	
Interdisciplinary				0
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08
Trimester	NA
Annual	NA

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

<p>After Every three years the syllabi are revised by the University.</p> <ul style="list-style-type: none"> <li>Our college is affiliated to S.R.T.M.U. Nanded and bound to follow the university syllabi designed by respective board of studies.</li> </ul>
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##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	24	18	06	----	-----

2.2 No. of permanent faculty with Ph.D. 14

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	02	-	-	-	-	-	-	--	02

2.4 No. of Guest and Visiting faculty and Temporary faculty - - -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	08	29	13
Presented papers	08	16	02
Resource Persons	01	03	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of participative leaning and problem solving methodologies
- Use of e-learning resources
- Creation of learning environment in classes which motivates critical thinking, creativity and scientific temper
- Project and field experiences are compulsory part of courses.
- For the improvement of result of the final year students' preliminary examination was conducted..
- Unit tests were conducted after the completion of units /topics.
- The college has been trying to make corresponding changes in the use of new technologies and methods for teaching, learning and governance. The faculties of the institution use computers, Laptops, LCD projectors, internet, educational CDs. Video clips, you tube short films and documentaries are regularly shown to students. They are fledged with other supporting tools like printers and scanners.
- The institution is very keen regarding use of these modern teaching aids. The Principal verify it time to time, the use of ICT by the faculty and give proper suggestions. Students are highly benefitted by these innovative teaching methods. Their interest in learning is increasing day by day. Besides this, they are getting technical knowledge about handling these equipments.

2.7 Total No. of actual teaching days  
During this academic year

182

2.8 Examination/ Evaluation Reforms initiated by  
the Institution (for example: Open Book Examination, Bar Coding,  
Double Valuation, Photocopy, Online Multiple Choice Questions)

- MCQ +Theory pattern at UG. Internal Exam were conducted by the College, Practices exams were conduct by college. Photo copy of the answer sheet is available
- Two Internal Examinations in each semester based on Theory & MCQ are taken by the College.
- The University Exams are at the end of each Semester.
- Evaluation is made by taking Assignments, Seminars, Projects & Quiz Competitions in the classroom.
- Overall evaluation is made by feedback system.
- Every teacher prepares his result and makes self-analysis.
- The results are discussed IQAC. The teachers who are performing well during the academic year are felicitated .
- The reforms are made wherever necessary.

2.9 No. of faculty members involved in curriculum  
restructuring/revision/syllabus development  
as member of Board of Study/Faculty/Curriculum Development workshop

-                      -                      --

2.10 Average percentage of attendance of students

85.35%

2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.T.Y.	56	04	21	07	00	57.14
B.Com. T.Y.	83	14	51	04	00	83.13
B.Sc. T.Y	43	18	00	00	00	41.86
B.C.A TY	10	04	04	00	00	80.00
M.A.Marathi (Final)	03	00	00	00	00	00
M.A.History	14	04	06	00	00	71.43

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2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Monitoring through College IQAC committees.
- Encouraging more participation in faculty development programs
- Circulating articles relating to teaching & learning processes
- Periodic faculty meetings addressed by Principal.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	03
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	
Others (Short Term Course)	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	03	nil	nil
Technical Staff	23	09	nil	nil

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Emphasizing on UGC funded minor research projects by permanent faculty.
- Addressing various schemes through the Academic Planning Comities
- Persuading to make provision of seed funding for activities like avishkar.
- Various Extension programme should be arranged in rural area through NSS Unit.
- To motivate students and staff in Aviashkar Research Festival
- Duty Leave, Study Leave, Substantial Leave and other benefits granted as Incentives to teachers to pursue higher studies and research.
- 

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	05	00	00
Outlay in Rs. Lakhs	200000	560000		

#### 3.4 Details on research publications

	International	National	Others/state
Peer Review Journals	03	06	14
Non-Peer Review Journals	---	---	---
e-Journals	---	---	---
Conference proceedings	---	---	---

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects				
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-

Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution .

Level	International	National	State	University	College
Number	00	02	00	00	00
Sponsoring agencies	00	UGC	00	00	00

3.12 No. of faculty served as experts, chairpersons or resource persons: 02

3.13 No. of collaborations:- International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NA

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NA
	Granted	NA
International	Applied	NA
	Granted	NA
Commercialised	Applied	NA
	Granted	NA

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

07

16

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  02 State level  -  
National level  - International level  -

3.22 No. of students participated in NCC events:

University level  - State level  -  
National level  - International level  -

3.23 No. of Awards won in NSS:

University level  - State level  -  
National level  - International level  -

3.24 No. of Awards won in NCC:

University level  - State level  -  
National level  - International level  -

3.25 No. of Extension activities organized

02

10

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camp organized by NSS , 60 students donated the blood and 150 student identified their blood groups.
- Department of botany organized soil testing programme.
- College has organized number of programmes on importance of awareness in the votes in sailu town and nearest villages.
- NSS department organized “Swachh Bharat Abhiyan”
- College has organized various programme for “ One teacher one Skill programme”
- Students participated in pulse polio programme

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
<b>Campus area Built up area in sq. mts.</b>	<b>113313 5042.886</b>			
Class rooms	38	---	---	38
Laboratories	08	---	---	08
Seminar Halls	02	---	---	02
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	---	---	---	---
Value of the equipment purchased during the year (Rs. in Lakhs)	---	---	---	---
Others	---	---	---	---

#### 4.2 Computerization of administration and library

- Use of OPAC software in library.
- Use of Soul software in library
- Linkages with UGC-INFLIBNET
- Use of College Management software in office.
- Working office for Computerization of office work.
-

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26108		1055		27163	
Reference Books	14152	5043670	28	----	165818	5085013.13
e-Books	51000	N-List	-		-	-
Journals	-		71	46211.00	-	-
e-Journals	21000	N-List	-		-	-
Digital Database	-	-	-		-	-
CD & Video	135	-	-		135	-
Others (specify)	-	-	-			-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	112	01	17	01	01	01	17	
Added	05							
Total	117							

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<ul style="list-style-type: none"> <li>• The computer with internet access is made available to almost all the teachers in their departments and even to non-teaching staff in the office.</li> <li>• Most of the teachers deliver their lecture using power point presentations.</li> <li>• The seminar hall is well equipped with interactive board, LCD projector and all the accessories required for various kinds of presentation.</li> <li>• The entire office work is executed using the computer.</li> <li>• Free of cost computer facilities with internet access is made available for the college students.</li> </ul>
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#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

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ii) Campus Infrastructure and facilities

7,50,000

iii) Equipments

12,50,000

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**Total :** 1257500

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Central computer centre
- Health centre facility.
- Fellowship and free ship to students
- Grievance redressal committee.
- Training & placement assistance through alumni.
- Provision for physically challenged students
- 

#### 5.2 Efforts made by the institution for tracking the progression

- Conduct career oriented lectures for College students .
- Providing syllabi, fee structure, facilities, scholarship/stipend, etc. Systems on website.
- Following transparent admission procedure
- Making parents meet and informing them on the progress of their wards.
- Computer with internet access made available, free of cost.
- E-books, e-journals, sample question papers are made available in library .
- Students are guided to participate in the Avishkar research festival and other outdoor competitions.
- Arranged various excursion / educational trips.
- .

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others	Total
BA/BCOM/BSC	His/Mar		(BCA)	<b>977</b>
<b>927</b>	<b>50</b>	--		

#### (b) No. of students outside the state

NIL

#### (c) No. of international students

NIL

No	%
<b>564</b>	<b>57.73</b>

Men

No	%
<b>413</b>	<b>42.27</b>

Women

Last Year 2013-14						This Year 2014-15					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
<b>520+37 557</b>	<b>72</b>	<b>07</b>	<b>226</b>	<b>05</b>	<b>867</b>	<b>564</b>	<b>107</b>	<b>8</b>	<b>297</b>	<b>01</b>	<b>977</b>

Demand ratio

Dropout %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Coaching Classes for Entry in services.
- The employment guidance cell provides guidance to the students by arranging the lectures of the faculties in the college on different aspect like, Competitive examinations, Personality development etc.
- Books and journals are available in the library
- Avenues of employment
- Interview techniques and Career based counseling.
- Conducted Mental ability test.

No. of students beneficiaries

221

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

#### 5.6 Details of student counselling and career guidance

- Career Counselling cell personally suggest to student for various opportunities in different Field .

No. of students benefitted

89

#### 5.7 Details of campus placement

<i>On campus</i>	<i>Off Campus</i>
------------------	-------------------

Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NA	NA	NA	NA

### 5.8 Details of gender sensitization programmes

- Strengthening the committee to deal with cases of violence and sexual harassment by involving more women members.
- Observation of Women's Day by guest lectures, interactive session and appreciation of achievers.
- Implemented Jagar Janivya Programme for the appliment of the women and recived second prize from Gov. of Maharashtra.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level 

#### No. of students participated in cultural events

State/ University level  National level  International level 

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level 

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-

Financial support from government	333	3,78,575
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

#### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### **Vision**

1. To offer general education and cultural improvement with the true philosophy of life
2. To produce outgoing students who will be equipped to practice justice, honour and charity in their various vocations of life.
3. Contributing to national development by promoting education especially of the rural poor and tribal

##### **Mission**

1. Excellence in Education
2. An integrated development of students personality.
3. Propagation and inculcation of values enshrined in the constitution of India.

#### 6.2 Does the Institution has a management Information System

##### **1 Administrative procedures:**

- a Use of tally as a MIS tool for accounting.
- b Daily cash book, personally checked by Office Superdent and Principal.
- c Pre-planned administrative feedback meetings.
- d IQAC, LMC and Governing council meetings for feedback and decision making.
- e Periodic meetings of various committees and decision making therein.
- f Departmental meetings on syllabus completion .

##### **2 Student admission:**

- a.Procepatus ,website and advertisement in newspaper.
- b.Admission as per government and university norms
- c Daily day-end reports on admission status.
- d. Conducted parent meetings for feedback.

##### **3 Students' records:**

- a Query based software used for maintaining students' record.
- b Monthly attendance record and feedback students.

##### **4 Evaluation and examination procedures:**

- a Existence of full-fledged examination committee and updated maintenance of concerned records.

- b Periodic meetings of examination committee.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

- Curriculum is planned by the University. The college implements it in strict accordance with the existing rules and norms.
- Academic diary and unit test are conducted.

#### 6.3.2 Teaching and Learning

Submitting and following teaching plans.

- Preparing academic calendar & Daily diary
- Using advanced methods of teaching.
- Conducting unit tests, group discussions and home assignments etc.
- Conducting preliminary examinations with innovative known and unknown options. Exposing students for outdoor learning through educational trips, Excursions , camps etc.
- Motivating students for research activities.
- Remedial classes for slow learners.

#### 6.3.3 Examination and Evaluation

The examination schedule of F.Y. / S.Y. / T.Y, classes proposed by the Examination Committee is published in the college prospectus. The examination schedule includes the following information,

- Date of submission of home assignment,
- Date of unit tests,
- Date of Semester Examinations for F.Y. and S.Y. classes etc.
- The Principal and the Heads of Department monitor the performance of the students by making an analysis after every internal test and external examination.
- The teachers make an analysis of the performance of students after every internal test
- To improve the results, unit tests are conducted after the completion of topic / unit.
- MCQ Pattern introduced in university exam .for FY and SY.
- Extra lectures are conducted by the faculties to complete the syllabus in the stipulated time.
- After the theory examination, answer papers are assessed ,by following strictly the rules and regulations laid down the University and the result is declared in the stipulated time.

#### 6.3.4 Research and Development

- FIP programmes initiated with grant from UGC. ``
- University has approved 8 faculty members as a research guides.
- Establishing research committee for inculcating research atmosphere.
- Guiding teachers for improving API through participation in conferences and through publishing of articles, books and research work.
- Well equipped labs and library are available
- Supporting teachers with study leaves, allowances etc.
- Improving library and laboratory facilities for research.
- Online journals facility are available

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Books were bought for the new courses commencing from this academic year.
- ICT enabled teaching
- Online journal subscribed - NLIST .
- The Bar coding system is used for all the books. Library OPAC Module is used for searching the books

#### 6.3.6 Human Resource Management

- A student being as a prime HR, the college strives to develop this resource through variety of activities like, N.S.S., social and Cultural activities, Gymkhana activities, etc.
- Organized parent and Alum meeting
- Non-teaching staff through computer literacy
- Teaching staff through refresher courses, workshops etc.

#### 6.3.7 Faculty and Staff recruitment

- The recruitment of the faculty and non-teaching staff is done on the basis of types of post created, strictly by following the rules and regulations laid down by the government, university .
- The temporary teaching and non-teaching staff for non-grant or professional or add-on courses is recruited for one year, on the institutional level.

### 6.3.8 Industry Interaction / Collaboration

- Industry Interaction is integrated for all courses.
- The employment cell of the college has maintained a cordial and professional relation with the industries
- The employment cell collects biodata of the appropriate students and communicates both ways

### 6.3.9 Admission of Students

- Admission conducted as per the University norms and government orders.
- Admission is purely on merit basis and done in transparent procedure
- Admission for both UG and PG is done by the University. (Manual registration).
- Reservations are strictly followed as per state Government
- All admission information is placed on College website and/or notice boards

### 6.4 Welfare schemes for

Teaching and non-teaching	<ul style="list-style-type: none"> <li>a. Advance payment against the salary</li> <li>b. Assistance to avail loan</li> <li>c. Medical facility in the campus</li> <li>d. Tea club.</li> <li>e. Staff annual gathering celebration</li> <li>f. Uniforms and other safety gadgets</li> </ul>
Students	<ul style="list-style-type: none"> <li>a. Computer with internet access free of cost</li> <li>b. Admission fees in installments</li> <li>c. Financial aid through Students Welfare Scheme</li> <li>d. Facility of 'Earn while you Learn' scheme</li> <li>e. Book Bank scheme for all students</li> <li>f. Endowments from stakeholders</li> <li>g. Medical checkup camp</li> </ul>

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Y	Principal
Administrative			Y	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes     No

For PG Programmes      Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Examinations are conducted as per the University norms and regulations.
- Introduction of MCQ pattern in UG level courses.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Yes

6.11 Activities and support from the Alumni Association

- Alumni meet are conducted every year
- Guest Lecture are conducted through alumni
- Finisher support from alumni

6.12 Activities and support from the Parent – Teacher Association

The college has innovatively introduced the concept of a ‘Parent Teacher’. A teacher assigned with the parent-ship of a group of about 50 students to maintain a two way rapport with the group in following student related aspects.

- Attendance of the students
- Discipline in the campus
- Dress code
- Academic results
- Facilities available in the campus
- Co-curricular and extra-curricular activities.

6.13 Development programmes for support staff

The support staff plays an important role in the development of the institution. Taking into consideration their health and recreation following activities have been introduced,

- Time bound allotted duties.
- Free medical facility in the campus.
- Advance payment in emergency.
- Support for outdoor sports participation.
- Annual gathering of staff.
- Participation in the training programmes



6.14 Initiatives taken by the institution to make the campus eco-friendly

- Water harvesting
- Solar lights installed
- Solar distillation plant
- Green campus
- Worme culture

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during the academic year 2014-15 which have created a positive impact on the functioning of the institution. Give details.

- The Continuation evolution introduced
- Academic and administrative audit introduced
- ICT training given to Class III staff
- Language proficiency training for faculties.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The plan of action conceived during the beginning of the academic year has been successfully initiated and completed accordingly
- Participation in community oriented program by faculty and students

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1) Felicitation of Meritorious Students (Gunvatta Sanman Yojana).
- 2) Publication of students Magazine "Prerna"

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Every year college organizes tree plantation programmes in the college campus and in the adopted village during the N.S.S. camp.
- The college possesses a Plant conservatory to ensure the protection of the local plant bio-diversity.
- Awareness programmes are conducted regarding social forestry

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Parents Teachers Association (PTA).
- Additional Skill Acquisition Programme (ASAP).
- Permanent appointments conducted regularly to fill the vacant positions.
- Women's Development Centre.
- Alumni association.
- Safety and security for hostel inmates.
- Infrastructural facilities of the college extended to the local community as a service.
- Eco-friendly campus.
- Active participation of students in club activities.
- Updated library software.

## 8. Plans of institution for next academic year

- Laboratories to be equipped with new equipment.
- New class rooms are to be constructed
- To Organize seminar and conference .
- Collaboration with institution and industries to be initiated
- Strengthening of alumni association
- Introduction of New job oriented course .
- To Promote research activities.
- To start distance Education University level center.
- Organization of Research festival University Level.

Dr.R.M.Khadap

Dr.Sharad S.Kulkarni

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